

 MUNICIPAL INFRASTRUCTURE SUPPORT AGENT

 Today, Creating a Better Tomorrow

 Letaba House, Riverside Office Park, 1303 Heuwel Avenue, Centurion, 0046

Private Bag X105, Centurion, 0046 Tel: 012-8485300

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| **MIPMIS USER ACCESS REQUEST** (Please print this form after filling online and getting Supervisor’s signature, scan and email this form to mipmis@misa.gov.za) |

Section A: **APPLICANTS DETAILS**

**Title** Click here

**Surname** Click here to enter your Surname

**First Name** Click here to enter your First Name.

**ID №** Click here to enter your ID or Passport Number.

**Tel/Cell** Click here to type in you Telephone or Cell phone number

**Email** Click here to enter your Email address

**Type of ID** [ ]  Passport [ ]  SA National ID

Section B: **JOB DETAILS**

**Organization**

**Municipality**  Click here to display dropdown list

**Other than Municipality** Click here to type in the name of your Organization.

**Type of Organization** Click here to display dropdown list

**Position Held** Click here to type in your position at your Organization.

**Section/Department** Click here to display dropdown list and choose your Section

Section C: **ACCESS REQUESTED**

 **Edit** **View**

**Modules** Projects Module (Asset Register) [ ]  [ ]

 Infrastructure Module (Project Life Cycle) [ ]  [ ]

 Incident Reporting Module [ ]  [ ]

 Municipal Operations Module (MOP) [ ]  [ ]

Section D: **SIGNATURE**

**Applicant Date** Click to choose a date

Section E: **SUPERVISOR’S AUTHORIZATION**

The undersigned hereby declares that the applicant is working within my department and will be allowed to use the MIPMIS after getting the training for using the MIPMIS for the benefit of the Municipality. Hence the applicant is authorized to be issued with MIPMIS username and password.

**Signature Date**

**Full Name**

**Position**

**Email**

**Tel/Cell**

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| **FOR MISA USE ONLY** |

Section F: **APPROVAL**

Approved Not Approved

**Signature**  **Date**

 **Project Manager, MIPMIS**

Section G: **CREATED AND ISSUED USERNAME AND PASSWORD**

**Username Signature**

**Issue Date Name**